

BIOSECURITY PROTOCOLS

Thank you for your reservation at the HOTEL BOUTIQUE CITY CENTER, your and our collaborators safety is important to us, for this reason, below you will find the protocols that you must follow during your stay in our building:

Chek-in: For greater agility in your registration, it is necessary that you send us the following information for e-mail or whatsapp.

1. ID (Passport/CAN ID)
2. Residence address in your Country
3. Contact phone
4. City of provenance
5. Reason for travel
6. Complete this Biosafety Form:
<https://forms.gle/YCZf7nrqMsw2c6pj6>



In response, we will send you the contract for accommodation and treatment of personal data, so that it is accepted in the same way.

Ideally, you should not have any direct contact in order to safeguard your

ON ARRIVAL AT THE HOTEL

Step 1. Upon arrival at the hotel, you will find our disinfection cabin which is designed to disinfect your clothes and belongings with which you come from the street, when entering it, you must follow the following steps:

1. Enter and locate in the center.
2. Open your arms.
3. Turn three times.
4. Go out the cabin.
5. Clean your feet.
6. Dry your feet.

The cabin works with Quaternary Ammonium, this product is eco- friendly , it will remain on your clothes for 72 hours, it does not discolor or degrade clothes.

Step 2. Afterwards, our staff will take your temperature, ask you to disinfect your hands with Glycerinated Alcohol / Antibacterial Gel and ask the screening questions to determine your health situation.

These are measures required by the CITY HALL OF BOGOTA, once the questions have been answered, the entry card will be given to your room or to the fifth floor, remember that everything is done without any contact and taking the appropriate distance.

IN THE ROOM

Once in your room, do not forget to wash your hands, take off all your clothes, and carefully store them in a plastic bag.

Our cleaning staff will clean the room daily during your stay, totally change the lingerie and carry out the respective cleaning and disinfection process as follows:

1. Remove the lingerie and place in a bag.
2. Removal of organic, inorganic and biological waste.
3. Total washing of the room
4. Will put on already washed and disinfected lingerie.
5. Total disinfection of the room through a sprinkler with a disinfectant agent.

They will enter with their respective safety implements such as anti-fluid overalls with hoods and gaiters, a transparent visor that covers the entirety of their face, face masks and gloves.

Every morning you must report your symptoms through the following link:

<https://forms.gle/YCZf7nrqMsw2c6pj6>



OUT OF THE ROOM

Before leave your room wash your hands, outside the room you should:

1. Permanently wear the facemask covering nose and mouth.
2. Maintain social distancing of 2 meters away.
3. Wash your hands at least every 3 hours.
4. In all social areas you will find antibacterial gel / Glycerinated Alcohol for your use.



FORBIDDEN AREAS

Entrance to wet areas, gymnasium and there is temporary restriction in common areas.

FEEDING

While the norm does not authorize the opening of restaurants, breakfast will be taken to the room, when you arrive at the hotel you must inform the staff of the time when you want to receive your breakfast.

Once Mayor authorize the opening of the restaurants, Breakfast will be available in the 5th floor as usual hours from 6 a.m. to 10 a.m., you will have the same options as the buffet service, only now it will be served at the table.

Before entering the restaurant you will find the antibacterial gel / Glycerinated Alcohol for hand disinfection and a surface with disinfectant for your shoes where you must carry out the respective disinfection, before entering. You will find the tables located with the respective social distance, where you can locate where you like and our table staff will take your breakfast order.

Like the cleaning staff, in the restaurant you will find the staff with all the respective safety implements such as an anti-fluid uniform, a transparent visor that covers their entire face, face masks and gloves.

Remember that hand washing is of the utmost importance.

IN CASE OF SYMPTOMS

After disinfection at the entrance of the establishment, a screening of symptoms and temperature will be carried out.

It is important that if you present a change in your symptoms during your stay, please inform the hotel staff, they will help guide you on the steps to follow.

Symptoms:

Fever greater than 38 °

Dry cough

Difficulty breathing

Headache

Sore throat

Tiredness or weakness

Case report lines: line 123 or 192, to the national line 018000955590, to the line of the Ministry of Health: 3213946552

COMMUNICATION WITH RECEPTION

For any request, please contact your room at extension 100, or our cell number 321 780 1758, our staff will be attentive to what you need.

In addition, we have facemasks available for our guests, which you can request on the first floor in security and fifth floor in the frontdesk.

We recommend to use CORONAPP, this app evaluate your health and receive recommendations on COVID-19. this is the official app of the National Government of Colombia.

Five tips for donning, wearing, doffing and disposing of a mask



1. Before putting on a mask, wash your hands with an alcohol-based sanitizer or soap and water.
2. Cover your mouth and nose with the mask and make sure there are no gaps between your face and the mask.
3. Avoid touching the mask while wearing it; if you do, wash your hands with an alcohol-based sanitizer or soap and water.
4. Change your mask as soon as it is damp and do not reuse single-use masks.
5. To remove the mask: take it off by grasping the rubbers from the untouched ears, nose, mouth and eyes (do not touch the front of the mask); throw it away immediately in a closed container (we will have closed cans, special for the disposal of these wastes, they will be marked with the name DANGEROUS WASTE or in a RED bin); and wash your hands with an alcohol-based sanitizer or soap and water.

CENTROS MEDICOS EN EL AREA

Medical Centers/Hospitals



1) CLINICA UNIVERSITARIA COLOMBIA:

Cra. 66 #23 - 46, Bogotá,
Distancia/Distance: 10 min

2) HOSPITAL DE LA POLICIA:

Cra. 59 ##26-21, Bogotá.
Distancia/Distance: 11 min

3) HOSPITAL UNIVERSITARIO NACIONAL DE COLOMBIA:

Cl. 44 #59-75, Bogotá
Distancia/Distance: 11 min

4) CLINICA PALERMO:

Cra 45 #22-02, Bogotá, Cundinamarca
Distancia/Distance: 14 min

5) HOSPITAL DEL SUR:

Cl. 19a #34-94, Puente Aranda, Bogotá Distancia/Distance: 10 min

6) HOSPITAL UNIVERSITARIO MAYOR-MEDERI:

Cl. 24 ##29 -45, Bogotá Distancia: 8 min

Si necesita ayuda informe en recepcion o primer piso
If you need Help go to frontdesk or first floor security

